

**Positions Vacant Posting Form**

<b>Position Title</b>	<b>General Manager</b>
<b>Location</b>	<b>Singapore</b>
<b>FT/PT/Casual</b>	<b>FT</b>
<b>Summary of Position</b>	We are searching for an innovative, flexible, hard working General Manager with a flair for customer service and selling skills. The candidate should be a dedicated and professional hotel operator with all round experience in the rooms division, F&B, S&M, and administration management. Exposure to pre opening experience is essential.
<b>Required Starting Date</b>	<b>5 April 2010</b>
<b>Description of Work and Duties</b>	Set up and manage all areas of the hotel including rooms division and F&B Direct pre opening activities and set up of departments Prepare and monitor business plans and budgets Achieve targets on time and control costs
<b>Selection Criteria</b>	<b>Essential</b> Minimum 10 years management experience in 4 - 5 star properties, 150 rooms + Proven experience and ability to: Set up and manage all areas of the hotel including rooms division and F&B Direct pre opening activities, set up of departments, SOP, FF&E Prepare and monitor business plans and budgets Achieve targets on time and control costs Supervise human resources and sales activities  <b>Desirable</b> Financial know how and flair Experience in Singapore and/or SE Asia
<b>Closing Date</b>	<b>1 March 2010</b>
<b>Notes</b>	<b>1. The selection criteria must be addressed in the letter of application</b>